

## Parent Access and Safe and Orderly Learning Environment

### Contacts with Staff

The learning environment and the staff's time for students will be free from interruption. Except in emergencies, staff will not be unreasonably interrupted in their work. Brief messages will be recorded so as to permit the staff member to return the call when free.

Certificated staff will be available for consultation with students and community members (per [Policy 5231, Length of Workday](#)). Students and community members are urged to make appointments with staff to assure an uninterrupted conference.

No one will solicit funds or conduct private business with staff on school time and premises.

### Visitors

The board welcomes and encourages visits to school by parents/guardians, community members, and interested educators. Parents are assured access to their child's classroom as well as school sponsored activities for purposes of observing class procedure, teaching material, and class conduct. However, such observation must not disrupt the classroom or learning activity. The superintendent or designee will establish guidelines governing school visits to ensure orderly operation of the educational process and the safety of students and staff.

### Disruption of School Operations

The superintendent or staff member in charge will direct a person to leave immediately if any person is:

- A. Under the influence of controlled substances, including marijuana (cannabis) or alcohol;  
or
- B. Is disrupting or obstructing any school program, activity, or meeting; or
- C. Threatens to do so or is committing, threatening to imminently commit; or
- D. Inciting another to imminently commit any act which would disturb or interfere with or obstruct any lawful task, function, process or procedure (of any student, official, classified or certificated staff member or invitee) of the school district.

If such a person refuses to leave, the superintendent or staff member will immediately call for the assistance of a law enforcement officer.

Cross References:                   3510 - Associated Student Bodies  
  3124 - Removal-Release of Student During School Hours

Legal References:                   RCW 28A.605.020 - Parents' access to classroom or school

sponsored activities Limitation

RCW 28A.635.020 - Willfully disobeying school administrative personnel or refusing to leave public property, violations, when Penalty

RCW 28A.635.030 - Disturbing school, school activities, or meetings Penalty

RCW 28A.635.090 - Interference by force or violence Penalty

RCW 28A.635.100 - Intimidating any administrator, teacher, classified employee, or student by threat of force or violence unlawful Penalty

20 U.S.C. 7908 - Armed Forces recruiter access to students and student recruiting information

Management Resources: 2013 - February Issue  
2018 - February Policy Issue

**Adoption Date: 11.26.24  
Washougal School District**

## **Procedure - Parent Access and Safe and Orderly Learning Environment**

### **Visitors**

The following guidelines are established to permit visitors to observe the educational program with minimal disruption:

- A. All visitors must register at the office upon their arrival at school;
- B. Visitors whose purpose is to influence or solicit students will not be permitted on the school grounds unless the visit furthers the educational program of the district. Military recruiters will be provided the same opportunities to meet with students as higher education and employer representatives;
- C. If the visitor wishes to observe a classroom, the time will be arranged after the principal or designee has conferred with the teacher;
- D. If the purpose of the classroom visitation is to observe learning and teaching activities, the visitor may be asked to confer with the teacher before or after the observation to enhance understanding of the activities; and
- E. The principal or designee may withhold approval if particular events such as testing would be adversely affected by a visit. Similarly, if a visitor's presence becomes disruptive, the principal or designee may withdraw approval.

### **Disruption at School Activities**

The following guidelines are suggested as basic security measures to prevent/reduce disruptive activities in the school:

- A. All visitors are required to check into the office upon entering a school building;
- B. Staff members are responsible for monitoring hallways and playgrounds; and
- C. A visitor's badge with the current date should be worn conspicuously.

**Washougal School District**  
**Date: 11.24**